



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 25th March 2024 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
19th March 2024

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Police report** – *to receive a report from South Staffordshire Police*
5. **Presentation from Alpaca Communications** – *to receive a presentation regarding the proposed Wombourne Battery Energy Storage System (BESS)*
6. **Approval of Minutes** - *to approve the minutes of:*
 - a. The Parish Council Meeting on Monday 26th February 2024
7. **Reports from Committees** – *to receive reports from the Council's:*
 - a. Civic Centre Management Committee
 - b. Finance and General Purposes Committee
 - c. Planning and Development Committee
 - d. Recreation and Amenities Committee
 - e. Staffing Committee
8. **Report from Staffordshire County Council** – *to receive an update on news from Staffordshire County Council (County Councillor)*

9. Reports from Members appointed to Outside Bodies – *to receive reports from Members appointed to outside bodies:*

Outside Body	Councillor(s) appointed
Club at the Day Centre	Mark Evans
Locality Forum	Dan Kinsey
Wombourne Community Association	Martin Perry Daisy Tait
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

10. Parish Council Finances and Administration – *to ratify payments, bank reconciliations and petty cash (if applicable) for February 2024*

11. Planning applications – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

12. Policies – *to approve the following policies:*

- a. Standing Orders
- b. Financial Regulations
- c. Financial Risk Assessment
- d. Risk Register
- e. Terms of Reference (Scheme of Delegation)
- f. Investment Policy
- g. Governance Framework Policy

13. Asset Register – *to approve the following:*

- a. 2022/2023 Asset Register – assets re-stated at £349,944
- b. 2023/2024 Asset Register – assets valued at £374,679

14. Lease for Poolhouse Play Area – *to agree to request a lease from South Staffordshire Council to install play equipment on the land owned by them*

15. Statement of support for Wombourne Allstars – *to approve the statement*

16. Correspondence – *to review correspondence for the Parish Council*

17. Meeting schedule:

- a. Date of the next Parish Council meeting: Monday 29th April 2024
- b. Dates for other meetings (subject to enough items to be discussed – if a meeting is required, an agenda will be sent out with three clear days’ notice as required by law):
 - Monday 8th April 2024 – Civic Centre Management Committee Meeting at 7pm followed immediately by Recreation and Amenities Committee Meeting
 - Monday 15th April 2024 – Finance and General Purposes Committee Meeting at 7pm
 - Wednesday 24th April 2024 – Annual Parish Meeting (Community Showcase Event) at 7pm

18. Reminders:

a. The office will be closed from Friday 29th March up to and including Tuesday 2nd April 2024 for Easter

b. The new office opening hours from 3rd April 2024 are as follows:

Monday – 8.30am – 3.00pm

Tuesday – 8.30am – 5.00pm

Wednesday 8.30am – 5.00pm

Thursday – 8.30am – 3.00pm

Friday – 8.30am – 3.00pm

19. Chairman's Closing Remarks - *to receive the Chairman's closing remarks*