



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the STAFFING COMMITTEE MEETING**

held on **Wednesday 20<sup>th</sup> March 2024** at 11.00am

This meeting was held in the Smallbrook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

#### **Present – Committee Members-**

Councillors: Mike Davies, Ian Sadler, Mary Roberts (Chairman)

**Clerk –** Rachael Wright

**Having regard to the confidential nature of the business to be transacted, this meeting was not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

#### **07/24 – Apologies**

Apologies were received from Councillor Jan Evans.

#### **08/24 – Declarations of Interest**

None.

#### **09/24 – Minutes of the last meetings**

Members approved the minutes from the meeting on 5<sup>th</sup> February 2024.

#### **10/24 – Update following the request from a member of staff**

Councillor Mary Roberts provided members with an update following a meeting with the HR and Legal advisors at South Staffordshire Council. Members agreed to provide them with the requested documentation and await their response.

#### **11/24 – Updated contracts**

Members approved the updated contracts for Samantha Berry, Rachael Wright and Judith Vasiljevic.

#### **12/24 – Next meeting**

Members agreed to meet when required, subject to an agenda being issued as dictated by law.

**The meeting closed at 11.22am.**

**Signed:** .....

**Dated:** .....