



## **WOMBOURNE PARISH COUNCIL**

### **Finance and General Purposes Committee Meeting Monday 3<sup>rd</sup> June 2024 at 7.00pm**

Committee Members: Councillors Mike Davies, Jan Evans, Mark Evans, Elizabeth Keeling, Dan Kinsey BEM, Vince Merrick, Martin Perry, Mary Roberts, Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
29<sup>th</sup> May 2024

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Appointment of Vice-Chairman for 2024/2025** – *to appoint a Vice-Chairman*
4. **Approval of last Committee Meeting minutes from 15<sup>th</sup> April 2024** – *to approve the minutes of the last meeting*
5. **Matters arising from 15<sup>th</sup> April 2024** – *to review the previous minutes and take forward any matters arising*
6. **Newsletter** – *to receive an update from the Working Group*
7. **Christmas Lights Switch On Event** – to:
  - a) *Consider whether to seek alternatives to a firework display or agree to have the usual firework display*
  - b) *Agree which School and/or community group should be asked to perform from 5.35pm*
  - c) *Agree to request Paul Maddox provides the usual PA system*
  - d) *Agree roles required on the day so that a rota can be drawn up - all Councillors to be on hand*
  - e) *Agree to the Clerk completing the usual application form to EON to request permission for the Christmas Lights*
8. **Small Business Saturday (Saturday 7<sup>th</sup> December 2024)** – to:
  - a) *Agree whether to promote the event and how (note there is a budget of £50 available)*
  - b) *Agree whether to hold a Craft Fair in the Council Chamber and if so, agree stall costs*