



WOMBOURNE PARISH COUNCIL

**Staffing Committee Meeting
Monday 18th September 2023
at 6.30pm.**

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Brook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
13th September 2023

Having regard to the confidential nature of the business to be transacted, the Co-option meeting is not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

AGENDA

- 1. Apologies** – *to note any apologies received from Councillors*
- 2. Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
- 3. Note the Terms of Reference for the Committee** – *to note the terms of reference*
- 4. Staffing capacity** – *to note the update from the Clerk*
- 5. Next meeting** – *to agree the date of the next meeting*