



## **WOMBOURNE PARISH COUNCIL**

**Staffing Committee Meeting  
Monday 3<sup>rd</sup> June 2024  
at 6.00pm**

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.  
The meeting will be held in the Brook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
29<sup>th</sup> May 2024

**Having regard to the confidential nature of the business to be transacted, this meeting is not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

### **AGENDA**

- 1. Apologies** – *to note any apologies received from Councillors*
- 2. Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
- 3. Minutes of the last meetings** – *to approve the minutes from the meetings on 2<sup>nd</sup> May 2024*
- 4. Update on staff absences / return to work** – *to receive an update*
- 5. Update on recruitment of Casual Part Time Superintendent** – *to receive an update*
- 6. Update following the request from a member of staff**– *to receive an update*
- 7. To consider the request from a member of staff** – *to consider the request*
- 8. Cover for classes** – *to note the discussion with a member of staff regarding cover for classes and agree next steps*
- 9. Next meeting** – *to agree to meet when there is an update available*