



WOMBOURNE PARISH COUNCIL

Minutes of the STAFFING COMMITTEE MEETING

held on **Thursday 2nd May 2024** at 6.30pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

Present – Committee Members-

Councillors: Jan Evans (Vice-Chairman), Ian Sadler, Mary Roberts (Chairman)

Clerk – Rachael Wright

Having regard to the confidential nature of the business to be transacted, this meeting was not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

13/24 – Apologies

Apologies were received from Councillor Mike Davies.

14/24 – Declarations of Interest

None.

15/24 – Minutes of the last meetings

Members approved the minutes from the meeting on 20th March 2024.

16/24 – Update following the request from a member of staff

Councillor Mary Roberts and the Clerk provided members with an update following a meeting with a member of staff and subsequent updates.

Members agreed to follow up on the vacancy pack for a Temporary Cover position with HR and legal advisors at South Staffordshire Council and asked the Clerk to prepare a summary of options for cover and the cost. They agreed to request a meeting with members of the Civic Centre Management Committee, in the formation of a working group, to understand their suggestions for cover in the future.

17/24 – Cover for 25th May 2024

The Clerk informed Members Mystical Productions had been appointed and she had met with them to run through the function, provide them with keys and contact details as required.

18/24 – Next meeting

Members agreed to meet when required, subject to an agenda being issued as dictated by law.

The meeting closed at 7.05pm.

Signed:

Dated: