



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 24th June 2024 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
19th June 2024

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Approval of Minutes** - *to approve the minutes of:*
 - a. The Parish Council Meeting on Monday 20th May 2024
5. **Annual Return and Governance Statements (AGAR) 2023/2024:**
 - a. To receive the accounts for year ended 31st March 2024
 - b. To receive the Annual Internal Audit Report
 - c. To complete and approve the Annual Governance Statement (to be signed by the Chairman and Clerk/RFO)
 - d. To consider and approve the Accounting Statements prepared and signed by the Clerk/RFO (to be signed by the Chairman)
 - e. To note the dates for the exercise of public rights to inspect the accounting records to be: 26th June 2024 to 6th August 2024
6. **Financial Regulations** – *to approve the Policy*
7. **Reports from Committees** – *to receive reports from Committees:*
 - a. Civic Centre Management Committee
 - b. Finance and General Purposes Committee
 - c. Planning and Development Committee
 - d. Recreation and Amenities Committee
 - e. Staffing Committee

8. Reports from Members appointed to Outside Bodies – *to receive reports from Members appointed to outside bodies:*

Outside Body	Councillor(s) appointed
Wombourne and District Community Association	Martin Perry & Daisy Tait
Wolverhampton Business Airport Consultative Committee	Mary Roberts & Andy Clay
Wombourne Carnival Committee	Mary Roberts & Jan Evans
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey BEM
Wombourne Retailers Liaison	Daisy Tait & Elizabeth Keeling
Police Liaison	Vince Merrick & Ed Hughes
Giggetty Action Group	Vince Merrick & Mike Davies

9. Parish Council Finances and Administration – *to ratify payments, bank reconciliations and petty cash (if applicable) for May 2024*

10. Planning applications – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

11. Correspondence – *to review correspondence for the Parish Council:*

- a. Email from Chief Inspector Tim Norbury - Parish Council update - from South Staffordshire Command Team

12. Meeting schedule:

- a. Date of the next Parish Council meeting: Monday 29th July 2024
- b. Planning and Development Committee Meeting – Monday 1st July 2024 at 6.15pm
- c. Finance and General Purposes Committee Meeting – Monday 1st July 2024 at 7pm
- d. Civic Centre Management Committee Meeting – Monday 15th July 2024 at 7pm
- e. Recreation and Amenities Committee Meeting – Monday 22nd July 2024 at 7pm

13. Reminders:

- a. Wombourne Carnival and Craft Fayre will take place on Sunday 7th July 2024
- b. Wombourne in Bloom will be judged no later than Friday 12th July 2024

14. Chairman's Closing Remarks - *to receive the Chairman's closing remarks*