



## **WOMBOURNE PARISH COUNCIL**

### **Finance and General Purposes Committee Meeting Monday 1<sup>st</sup> July 2024 at 7.00pm**

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mark Evans, Elizabeth Keeling, Dan Kinsey, Vince Merrick, Martin Perry, Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
26<sup>th</sup> June 2024

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Approval of last Committee Meeting minutes from 3<sup>rd</sup> June 2024** – *to approve the minutes of the last meeting*
4. **Matters arising from 3<sup>rd</sup> June 2024** – *to review the previous minutes and take forward any matters arising*
5. **Newsletter** – *to receive an update from the Working Group*
6. **Christmas Lights Switch On Event** – to:
  - a) *Note St Bernadette's School Choir will perform*
  - b) *Note 2 students from Cherry Trees School will attend to turn on the lights*
  - c) *Note Paul Maddox will provide the usual PA system*
  - d) *Note Fire Monkey Pyro have been booked to provide the usual firework display (£850)*
  - e) *Note the application for Christmas Lights have been issued to Eon and will be sent to Staffordshire County Council once permission from Eon has been granted*
  - f) *Agree the Risk Assessment including the rota for Councillors*
7. **Small Business Saturday (Saturday 7<sup>th</sup> December 2024)** – to:
  - a) *Receive an update from the Clerk*
  - b) *Agree next steps / actions*

**8. Request from Wombourne Best Kept Village Committee for litter pickers** – *to consider the request*

**9. Engagement with residents in relation to the annual budget** – *to consider what engagement to have with residents regarding the budget (Note- the Committee requested the item be put on the agenda last year)*

**10. Scarecrow festival** – to:

- a) *Note the festival will take place on Sunday 13<sup>th</sup> October 2024 from 12pm to 2pm*
- b) *Note the theme being the 80's in line with Kingsway's 40<sup>th</sup> anniversary this year*
- c) *Note the scarecrow can be placed outside the Civic Centre on 12<sup>th</sup> October or delivered to the Church on 12<sup>th</sup> October who will put it out on 13<sup>th</sup> October*
- d) *Note the budget available - £25*
- e) *Agree which Councillor(s) will create a scarecrow for the Parish Council's entry (note Kingsway need to be informed of what the entry will be to ensure no duplicates)*

**11. Investment of funds** – to:

- a) *Note the recommendation in the Internal Audit Report regarding the investment of funds*
- b) *Receive an update from Councillor Mary Roberts and the Clerk in relation to their call with CCLA*
- c) *Note the presentation pack from CCLA*
- d) *Note the feedback from other Parish Council's in relation to CCLA*
- e) *Consider the Clerk's report*
- f) *Agree next actions*