



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

held on **Monday 3<sup>rd</sup> June 2024** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

#### **Present – Committee Members -**

Councillors: Mike Davies, Jan Evans (Vice-Chairman), Mark Evans, Dan Kinsey BEM, Vince Merrick, Mary Roberts (Chairman), Ian Sadler

**Present – Non-Committee Members -** Councillors: N/A

**Absent without apologies –** None

**Clerk –** Rachael Wright

#### **29/24 – Apologies**

Apologies were received from Councillors Elizabeth Keeling and Martin Perry.

#### **30/24 – Declarations of Interest**

Councillor Dan Kinsey BEM informed members he was a Governor at St Bernadette's Primary School.

#### **31/24 – Appointment of Vice-Chairman for 2024/2025**

Councillor Dan Kinsey BEM nominated Councillor Jan Evans to be Vice-Chairman for 2024/2025. Councillor Mike Davies seconded the proposal and all members were in favour.

It was **RESOLVED** that Councillor Jan Evans be Vice-Chairman for 2024/2025.

#### **32/24 – Approval of last Committee Meeting minutes from 15<sup>th</sup> April 2024**

Members approved the minutes of the last meeting.

#### **33/24 – Matters arising from 15<sup>th</sup> April 2024**

None.

#### **34/24 – Newsletter**

Members agreed to delay the newsletter during the pre-election period based on advice from South Staffordshire Council.

Councillor Mary Roberts agreed to inform a resident who had made some suggestions in relation to the newsletter and the Clerk agreed to issue a post on social media informing residents.

#### **35/24 – Christmas Lights Switch On Event**

- a) Members agreed to the usual firework display, noting they would require more time to cost out an alternative.

- b) Members agreed to request St Bernadette’s Primary School perform at the event. Councillors Vince Merrick and Mark Evans agreed to contact High Flyers or Cherry Tree School to see if one or two of their members / pupils would like to switch on the lights this year.
- c) Members agreed to ask Paul Maddox to provide his services for the PA system again this year.
- d) Members agreed all Councillors should be on hand to help on the evening and asked the Clerk to draw up a rota.
- e) Members agreed to the Clerk completing the usual application form to EON to request permission to install the Christmas lights.

**36/24 – Small Business Saturday (Saturday 7<sup>th</sup> December 2024)**

- a) Members agreed to support Small Business Saturday. It was agreed that the usual format of a trail plus entertainment worked and to build on that members asked the Clerk to check whether St Benedict Biscop Church and the United Reformed Church might be available to host performers this year, as well as requesting the Santa Sleigh to be in attendance. It was agreed a Working Group could be set up if required to organise the event.
- b) Members agreed to hold a Craft Fayre in the Council Chamber on the day, with stall prices charged at £10 + VAT.

**The meeting closed at 7.25pm.**

**Signed:** .....

**Dated:** .....