



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the STAFFING COMMITTEE MEETING**

held on **Monday 3<sup>rd</sup> June 2024** at 6.00pm

This meeting was held in the Brook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

#### **Present – Committee Members-**

Councillors: Mike Davies, Jan Evans (Vice-Chairman), Ian Sadler, Mary Roberts (Chairman)

**Clerk – Rachael Wright**

**Having regard to the confidential nature of the business to be transacted, this meeting was not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

#### **19/24 – Apologies**

None.

#### **20/24 – Declarations of Interest**

None.

#### **21/24 – Minutes of the last meetings**

Members approved the minutes from the meeting on 2<sup>nd</sup> May 2024.

#### **22/24 – Update on staff absences / return to work**

The Clerk provided members with an update on staff absences.

#### **23/24 – Update on recruitment of Casual Part Time Superintendent**

The Clerk informed members there had been no applications received for the role.

#### **24/24 – Update following the request from a member of staff**

The Clerk provided members with an update and they agreed the matter was now considered closed.

#### **25/24 – To consider the request from a member of staff**

Members acknowledged the request and agreed two options were available and asked for the Clerk and the Chairman to hold an informal meeting with the member of staff to discuss them further.

#### **26/24 – Cover for classes**

Members agreed to await an update on item 7 of the agenda before finalising their decision on how to proceed.

#### **27/24 – Next meeting**

Members agreed to meet when required, subject to an agenda being issued as dictated by law.

**The meeting closed at 6.55pm.**

**Signed:** ..... **Dated:** .....