



## **WOMBOURNE PARISH COUNCIL**

### **FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL**

**Monday 29<sup>th</sup> July 2024 at 7.00pm**

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council

24<sup>th</sup> July 2024

### **A G E N D A**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Wombourne in Bloom** – *presentation to the winner of the award for 2024*
4. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
5. **Police Report** – *to receive a report from South Staffordshire Police*
6. **Churches Charities and Local Authorities (CCLA) Investment Management Ltd** – *to receive a presentation from Lee Jagger from CCLA regarding the investment of funds into their Public Sector Deposit Fund*
7. **Approval of Minutes** - *to approve the minutes of:*
  - a. The Parish Council Meeting on Monday 24<sup>th</sup> June 2024
8. **Reports from Committees** – *to receive reports from Committees:*
  - a. Civic Centre Management Committee
  - b. Finance and General Purposes Committee
  - c. Planning and Development Committee
  - d. Recreation and Amenities Committee
  - e. Staffing Committee
9. **Report from Staffordshire County Council** – *to receive a report from the County Councillor*

**10. Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

<b>Outside Body</b>	<b>Councillor(s) appointed</b>
Wombourne and District Community Association	Martin Perry & Daisy Tait
Wolverhampton Business Airport Consultative Committee	Mary Roberts & Andy Clay
Wombourne Carnival Committee	Mary Roberts & Jan Evans
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey BEM
Wombourne Retailers Liaison	Daisy Tait & Elizabeth Keeling
Police Liaison	Vince Merrick & Ed Hughes
Giggetty Action Group	Vince Merrick & Mike Davies

**11. Parish Council Finances and Administration** – *to ratify payments, bank reconciliations and petty cash (if applicable) for June 2024*

**12. Planning Applications** – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

**13. Correspondence** – *to review correspondence for the Parish Council*

**14. Scheme of Delegation** – *note the Council's Scheme of Delegation is in place to deal with urgent matters during the recess period*

**15. Investment of Funds** – *to:*

- a) Consider the Clerk's report previously presented to the Finance and General Purposes Committee*
- b) Consider the presentation from CCLA*
- c) Agree whether to open an account with CCLA using their Public Sector Deposit Fund*
- d) If c) is agreed, agree to the deposit of funds as set out in the Clerk's report*
- e) Agree for the Clerk to manage the transfer of funds to and from the account as required as the Responsible Financial Officer*
- f) Agree for the main contact and signatory to be the Clerk as the Responsible Financial Officer, with the Assistant to the Clerk having like for like access and the Chairman of Finance and General Purposes as the secondary authorisation on the account*

**16. Meeting schedule:**

- a. Date of the next Parish Council meeting: Monday 30<sup>th</sup> September 2024
- b. Planning and Development Committee Meeting – Monday 2<sup>nd</sup> September 2024 at 7.00pm (only if required)

**17. Reminders:**

- a. Note the Parish Council Office opening hours until beginning of October 2024 (email 18<sup>th</sup> July 2024)
- b. Friends of Bratch Park day – Saturday 14<sup>th</sup> September 2024 from 10am to 2pm
- c. Tickets for the Panto (7<sup>th</sup> December) and the Dinner Dance (6<sup>th</sup> December) will go on sale at the end of August / beginning of September 2024

**18. Chairman's Closing Remarks** - *to receive the Chairman's closing remarks*