



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting Monday 4th November 2024 at 7.00pm

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mark Evans, Elizabeth Keeling, Dan Kinsey, Vince Merrick, Martin Perry, Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
30th October 2024

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Approval of last Committee Meeting minutes from 7th October 2024** – *to approve the minutes of the last meeting*
4. **Matters arising from 7th October 2024** – *to review the previous minutes and take forward any matters arising*
5. **Newsletter** – *to receive an update from the Working Group*
6. **Village Centre Improvement Fund** – *to receive an update from the Clerk*
7. **Chain of Office Policy** – *to approve the policy*
8. **Christmas Lights Switch On Event (Friday 29th November 2024)** – to:
 - a) *Note St Bernadette's School Choir will perform*
 - b) *Note two students from Cherry Trees School will attend to turn on the lights*
 - c) *Note Paul Maddox will provide the usual PA system*
 - d) *Note Fire Monkey Pyro have been booked to provide the usual firework display (£850)*
 - e) *Note the application for Christmas Lights have been issued to Eon and has been sent to Staffordshire County Council*
 - f) *Note the Risk Assessment including the rota for Councillors*
 - g) *Discuss any other matters*

9. **Small Business Saturday (Saturday 7th December 2024)** – *to consider any updates*
10. **Parking outside Schools** – *to consider the proposal from Councillor Dan Kinsey BEM*
11. **Banking Hub** – *to consider the letter from a resident and agree action required (if any)*
12. **Reserves Policy** – *to approve the Policy*
13. **Budget wishlist** – *to create a wishlist of items for the 2025/2026 budget*