



## **WOMBOURNE PARISH COUNCIL**

**Staffing Committee Meeting  
Monday 4<sup>th</sup> November 2024  
at 6.30pm**

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.  
The meeting will be held in the Brook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
29<sup>th</sup> October 2024

**Having regard to the confidential nature of the business to be transacted, this meeting is not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.**

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Minutes of the last meetings** – *to approve the minutes from the meetings on 10<sup>th</sup> June 2024*
4. **Complaint** – *to:*
  - a. *Review the complaint*
  - b. *Review the Council's Disciplinary Policy*
  - c. *Agree how to deal with the complaint*
5. **Salary scale increases** – *to note the Local Government Service pay agreement to be applied for staff on Green Book contracts to be backdated to 1<sup>st</sup> April 2024*
6. **Next meeting** – *to agree to meet when there is an update available*