



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL

Monday 24th March 2025 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
19th March 2025

A G E N D A

- 1. Apologies** – *to note any apologies received from Councillors*
- 2. Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
- 3. Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*

All Councillors, staff and members of the public must be treated with respect at all times. Anyone displaying inappropriate behaviour may be asked to leave the meeting.

- 4. Approval of Minutes** - *to approve the minutes of the Parish Council Meeting on Monday 24th February 2025*
- 5. Report from South Staffordshire Council** – *to receive a report from the District Councillors*
- 6. Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

Outside Body	Councillor(s) appointed
Wombourne and District Community Association	Martin Perry & Daisy Perry
Wolverhampton Business Airport Consultative Committee	Mary Roberts
Wombourne Carnival Committee	Mary Roberts & Jan Evans
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Alan Peace
Wombourne Retailers Liaison	Daisy Perry & Elizabeth Keeling
Police Liaison	Vince Merrick & Ed Hughes
Giggetty Action Group	Vince Merrick & Mike Davies
Friends of Wombrook	Ian Sadler

7. Update from Committees:

- a. Finance and General Purposes Committee
- b. Recreation and Amenities Committee

8. Resignation of Andy Clay – *to note the resignation and the Notice under the Local Government Act 1972 of the Vacancy which expires on 7th April 2025*

9. Asset Register – *to approve:*

- a. The re-stated assets for 2023/24 - £376,3654.35
- b. The assets for 2024/25 - £429,556.20

10. Earmarked funds – *to approve the movement of unspent funds to earmarked reserves as follows:*

- a. Poolhouse Play Area - £24,718.04
- b. Quality Gold Award - £100

11. Policies – *to approve the following policies:*

- a. Financial Risk Assessment
- b. Scheme of Delegation
- c. Standing Orders
- d. Risk Register
- e. Investment Policy
- f. Governance Framework Policy
- g. Code of Conduct
- h. Financial Regulations
- i. Internal Audit Plan

12. Approval of payments – *to ratify payments, bank reconciliations and petty cash (if applicable) for January 2025 and February 2025*

13. Planning Applications – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

14. Correspondence – *to review correspondence for the Parish Council as follows:*

- a. Two emails from a resident in Apse Close regarding S106 funding

15. Meeting schedule :

- a. Full Parish Council Meeting – Monday 14th April 2025 at 7pm
- b. Staffing Committee Meeting – Monday 7th April 2025 at 7pm
- c. Annual Parish Meeting and Community Showcase Event – Wednesday 30th April 2025 at 7pm

16. Chairman's Closing Remarks - *to receive the Chairman's closing remarks*